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MEMORANDUM

TO : Chief, Classification and Wage Division
THROUGH : Deputy Director / Administration
FROM : [REDACTED]
SUBJECT : Change in Present T/O and Ceiling [REDACTED]

1. On March 25, 1954, a report was prepared by the Real Estate and Construction Division, Office of Logistics, on electrical power service facilities at [REDACTED]. In the report it was recommended and since then approved, that: (1) facilities for 225 KVA of public utilities and emergency stand-by electric power service be installed [REDACTED]; (2) power and telephone lines and necessary switching equipment be purchased and installed to provide emergency distribution of power from the generator to all usage points and to provide for a single metering point at [REDACTED].

2. Since Government ownership of the facilities involves a maintenance program to insure proper functioning of the service at all times, it was further recommended that one GS-9 maintenance man be added to the station complement. This would assure prompt service and good security.

3. In view of the above, it is requested that the [REDACTED] T/O and Ceiling be increased by one position. Funds to cover the cost of an additional position were included in the Operating Budget for Fiscal Year 1955, submitted 14 June 1954. 25X1A6d

The additional position and civilian ceiling from the DA ceiling reserve authorized subject to classification approval by the Office of Personnel:

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